

COMMISSIONERS COURT
REGULAR SESSION
April 12, 2004

The Hunt County Commissioners Court met this day at 10:00A.M. with all Commissioners present with Judge Joe Bobbitt presiding. Minutes of the previous meeting were approved as submitted.

OLD BUSINESS:

9062 On the motion by Phillip Martin, second by Jim Latham, the Court approved the continuing education hours for Commissioners Pct 1 thru 4.

NEW BUSINESS:

9063 On the motion by Judge Bobbitt, second by Ralph Green, the Court approved the continuing education hours for Linda Brooks-Hunt County Clerk.

— ‘Hear & discuss presentation from CASA – Celeste Prather.’ Ms. Prather advised the Court CASA has been organized since 2002 in Hunt County. This organization stands for Court Appointed Special Advocate that represent children in Court who have been removed by CPS. CASA is appointed as guardian ad item, they recoup and train volunteers and are required to take 30 hours of training. Casa has 1 year to place children, they are involved in foster home placement, attend Court hearings, CPS meetings and take an active role in these children’s lives. CASA becomes the constant person in their lives. Currently, there are 94 children in custody in Hunt County–Region 3. Another benefit CASA gives to Hunt County, in the first year of operation we logged 223 hours at \$75 per hour, we save the County \$16,725.00 in Attorney fees. In the past year we logged 333 hours at \$75 per hour, we save the County nearly \$25,000.00. It is our goal to have every child in State’s custody to assign them a CASA volunteer. Our fundraiser made up ½ of our budget last year.

9064 On the motion by Green, second by Thornton, the Court approved amendments to the Racial Profiling Report requested by Senator Royce West’s Office. Chief White advised the Court his original report sent in was based on the number of people licensed to drive in Hunt County; this report will be based on the number of traffic stops made.

See Attachment.

— ‘Discuss & possibly take action on Special Warranty Deed for City of Greenville.’

Judge Bobbitt advised the Court this item will be placed on OLD BUSINESS.

9065 On the motion by Green, second by Thornton, the Court approved request of Verizon to place new buried service line across CR 2606 in Pct 2 with the usual stipulations.

9066 On the motion by Green, second by Kenneth Thornton, the Court approved the final plat for Quail Ridge Estates in Pct 2 presented by Frank Owens. A road bond is in place to allow a County Road to be built within the interior of subdivision.

Commissioner Green stated the drainage plan is okay and the developer will pay to improve approximately 1.5 mile of the County Road leading to this subdivision.

9067 On the motion by Martin, second by Green, the Court approved upgrade on CR 3520 (.2 miles from gravel to oil) (prior agreement between Billy Wagner, Mrs. Duncan and Pct 3 Hunt County Commissioners Jim Hart and Jim Walker back in 1995-96. Judge Bobbitt stated 2 checks from two different families amounting to approximately \$5,000 were received for work to be done on the CR beside the Weiland Cemetery, to oil coat around these two families homes. The work was never done. Judge Bobbitt stated if the County received money for work on roads; the County needs to take care of these roads. Commissioner Martin requested the Court to allow him to use funding currently in his budget to do what is right and to complete this work.

9068 On the motion by Martin, second by Latham, the Court approved adding PR 3336 (.250 miles of oil dirt) to the Hunt County Maintenance Program Pct 3 due to escrow money being deposited back in 1998 to have work done at that time, which was never completed.

9069 On the motion by Green, second by Martin, the Court approved bid received for box culverts from Yoder Construction in Paris, Texas. All bids on file in the Personnel Office.

9070 On the motion by Martin, second by Latham, the Court approved bid received for clear span bridges 20, 30 & 40 ft from Yoder Construction in Paris, Texas. Bid on file in the Personnel Office.

— 'Open & possibly take action on bids for inmate dental services for Hunt County Detention Center.' No bids were received, item dropped from the agenda.

9071 On the motion by Judge Bobbitt, second by Martin, the Court approved the Hunt County Safety Award received at TAC for 7th year in a row.

9072 On the motion by Martin, second by Green, the Court approved proposal (subject to contract approval in 2 weeks) from Incode (Tyler Technologies, Inc.) to provide all hardware, software & training necessary to implement computer system for the offices of County Treasurer and County Auditor. Lee Midkiff was present advising the Court total cost would be \$168,500.00. Court not required to go out for bids, due to Incode on approved vendor list. *See Attachment.*

HEAR AND DISCUSS REPORTS:

John Laney, Don Smith & James Williams from Lakes Regional MHMR were present in Court stating an application has been sent to the State Drug and Alcohol Commission and CAVA in Austin for licensing. Judge Bobbitt advised the Court Lakes Regional MHMR is now located in the old hospital located on Stuart Street and is our approved facility for Drug and Alcohol Abuse in Hunt County. Records have been moved to this location from Crossroads Council.

Also, present in Court was Sgt. Joshua Rogers who is serving in Iraq. Sgt. Rogers advised the Court of what is going on in Iraq. The Court presented Sgt. Rogers with a Texas Flag to take back to Iraq.

9073 On the motion by Martin, second by Latham, the Court approved accounts payable. Judge Bobbitt abstained from the vote.

9074 On the motion by Martin, second by Latham, the Court approved line-item budget transfers.

PAYROLL & PERSONNEL:

County Attorney:	Add Jerry McClain as Assistant County Attorney G11 at \$45,637.00 per year, effective 4-12-04.
County Court at Law:	Remove Edwin Walker as Court Reporter, effective 4-1-04. Add Dawn Rodden as Court Reporter on temporary basis for the same (pay by statement) salary as Mr. Walker / No benefits with this position. Her schedule will be every Monday, Tuesday, and possibly Friday, beginning 4-2-04.

Juvenile Probation:	Change Chastity Leann Bacy Detention Officer's pay to \$8.75 per hour, effective 3-27-04.
Sheriff Department:	Remove Eric Huggins as Deputy Sheriff, effective 3-30-04. All County Equipment has been returned, Mr. Huggins is entitled to all compensation normally granted upon resignation. Remove Casey Northcutt as Detention Officer due to his resignation, effective 4-15-04.
Tax Office:	Add Geraldine "Jeri" Sweet as hourly Deputy Clerk at \$8.00 per hour (90 day period of training), effective 4-12-04.

9075 On the motion by Thornton, second by Martin, the Court approved personnel and payroll changes.

0033 Court Adjourned at 11:00 A.M. Minutes approved this 26 day of April, 2004.

Attest:

Linda Broads
Hunt County Clerk

Joe A. Batts
Hunt County Judge



CRIMINAL JUSTICE CENTER
903-455-3501
Fax 903-453-6843

HUNT COUNTY SHERIFF

FILED FOR RECORD
at 2 o'clock P M
APR 12 2004
By County Clerk LINDA BROOKS
DON ANDERSON, Sheriff
2801 Stuart Street
Greenville, Texas 75401

HUNT COUNTY RACIAL PROFILING REPORT 2002 AS AMENDED AT THE REQUEST OF DAVID QUINN IN SENATOR ROYCE WEST'S OFFICE

	TOTAL	WHITE	HISPANIC	BLACKS	NATIVE AMERICAN INDIAN	ASIAN	OTHER
TOTAL TRAFFIC STOPS	388	324	32	27	2	3	0
% BY RACE		84%	8%	7%	0.5%	0.8%	0%
TOTAL SEARCHES	104	85	12	5	1	1	0
% BY RACE		82%	12%	5%	0.96%	0.96%	0%
CONSENT SEARCHES	92	73	12	5	1	1	0
% BY RACE		79%	13%	5%	1%	1%	0%
PROBABLE CAUSE SEARCHES	12	12	0	0	0	0	0
% BY RACE		100%	0%	0%	0%	0%	0%
TOTAL ARRESTS	35	30	1	3	1	0	0
% BY RACE		86%	3%	9%	3%	0%	0%
PEDESTRIAN STOPS	0						



HUNT COUNTY SHERIFF

CRIMINAL JUSTICE CENTER
903-455-3501
Fax 903-453-6843

FILED FOR RECORD
at 3 o'clock P M
APR 12 2004

LINDA BROOKS
County Clerk, Hunt County
DON ANDERSON, Sheriff
2801 Stuart Street
Greenville, Texas 75401

HUNT COUNTY RACIAL PROFILING REPORT 2003 AS AMENDED AT THE REQUEST OF DAVID QUINN IN SENATOR ROYCE WEST'S OFFICE

	TOTAL	WHITE	HISPANIC	BLACKS	NATIVE AMERICAN INDIAN	ASIAN	OTHER
TOTAL TRAFFIC STOPS	355	302	36	16	1	0	0
% BY RACE		85%	10%	4.5%	0.3%	0%	0%
TOTAL SEARCHES	99	83	14	2	0	0	0
% BY RACE		84%	14%	2%	0%	0%	0%
CONSENT SEARCHES	90	74	14	2	0	0	0
% BY RACE		82%	16%	2%	0%	0%	0%
PROBABLE CAUSE SEARCHES	9	9	0	0	0	0	0
% BY RACE		100%	0%	0%	0%	0%	0%
TOTAL ARRESTS	28	28	0	0	0	0	0
% BY RACE		100%	0%	0%	0%	0%	0%
PEDESTRIAN STOPS	0						

Item# 13
Agenda for 4.12.04

Linda Brooks

Financial and Administrative Information Systems Proposal

Prepared for

Hunt County

Jim Hamilton
County Auditor

P.O. Box 1097
Greenville, TX 75403
Phone: 903.408.4123

FAX:

jphamilton@huntcounty.net

FILED FOR RECORD
at 5 o'clock P M

APR 12 2004

LINDA BROOKS
County Clerk, Hunt County, Tex.
By [Signature]

Prepared by INCODE

Lee Midkiff
(800) 264-2056

April 8, 2004

INCODE
tylerworks.

Summary Investment

Summary Investment

License Fees	66,000
- Estimated On-Site Assistance Fees	22,320
- Estimated Travel Expenses	5,639
- Estimated Final Implementation Training	4,800
- Estimated Final Implementation Travel	1,317
- Project Management	2,500
- Project Consulting	3,600
- Project Consulting Travel Expenses	748
Data Conversion & Assistance Fees	20,290
- Data Conversion Travel Expenses	1,362
Hardware & System Software	21,193
- Estimated Travel	658
Third Party Hardware & Software	17,415
- Estimated Travel	658
Total Purchase Price	168,500

Annual Maintenance Fees

Software Maintenance	15,125
Hardware Maintenance	0
Third Party Maintenance	2,820
Total Annual Fees	17,945

Monthly lease purchase payments

3,235 5 year term

Notes

1. Training, hardware installation, conversion assistance, and travel expenses are estimates only. Customer will be invoiced for actual expenses.
2. Annual maintenance fees begin seven (7) months after installation of the application.
3. Third party software maintenance is invoiced directly from the third party vendor.
4. Lease purchase payments are an estimate only.
5. Prices are subject to change 90 days from date of issue.
6. Some of the items listed in the price response contain multi-year warranties, others contain 90 day warranties. Therefore the annual maintenance amounts do not uniformly begin on a 12 month basis. Annual maintenance fees will take effect after the warranty period expires.
7. Internet access and e-mail capabilities are required. Must be accessible from work (home accounts are not adequate).

www.incode-inc.com

4/8/2004

Software License, Professional Services, and Maintenance Fees

Application Software	Quantity	License Fee	INCODE Services	Estimated On-Site Assistance Hours	Estimated On-Site Assistance Fees	Estimated Travel Expenses	Annual Maintenance Support Fee
Financial Applications							
General Ledger	1	13,500		22	2,640		2,000
Budget Preparation	1			3	360		
Check Reconciliation	1			2	240		
Exporter	1	N/A		8	960		
GASB MSDE Module with Adjustments and Reporting	1	8,500		20	2,400		2,125
- 21 Combining Statements for CAFR	1	1,500					375
Accounts Payable	1	7,500		22	2,640		1,875
Fixed Assets	1	5,000		3	360		1,250
Payroll/Personnel	1	13,500		48	5,760		3,375
Cash Receipts	1	3,000		8	960		750
Human Resources Systems							
Base Package	1	6,500		28	3,360		1,625
- Employee Management							
- FMLA Leave Tracking							
- Cafeteria Plan Administration							
- Benefits Administration							
Position Control / Budgeting	1	5,000		18	2,160		1,250
Interface Software							
Laserfiche Financial Suite Interface	1	2,000		4	480		500
Subtotal		66,000		186	22,320	5,639	15,125
Professional Services							
Project Management	1		2,500				N/A
Project Consulting	1			24	3,600	748	N/A
Final Implementation	1			40	4800	1,317	
Total		66,000	2,500	250	30,720	7,704	15,125

Conversion Services and Fees

Data Conversion	Conversion Programming Fee	Estimated On-Site Assistance Hours	Estimated On-Site Assistance Fees	Estimated Travel Expenses	Total Conversion Fee
General Ledger					
Chart of Accounts - No History	1,750				1,750
Budgets	750	6	720		1,470
Detail History	3,750				3,750
- each additional year of Detail (7 years total)	6,000				6,000
Accounts Payable					
Vendor File - No History	2,750				2,750
Detail History	3,750				3,750
- each additional year of Detail (7 years total)	6,000				6,000
Payroll					
Master File, History, YTD Balances	5,500	36	4,320		9,820
Discount for conversion from TSG	-15,000				-15,000
Total	15,250	42	5,040	1,362	20,290

Please Note: Please verify the files to be converted by INCODE. If all the files you have requested to be converted are not included in this agreement, then please notify INCODE immediately.

Please Note: Please provide data as outlined in "The Data Conversion Process" document.

www.incode-inc.com
4/8/2004

Hardware, System Software, and Installation Fees

Network File Server and System Software	Quantity	Purchase Price	Installation Expenses	Estimated Travel Expenses	Annual Maintenance	Maintenance Source
Servers						
IBM X Series 235 Tower HS Power	1	7,350				IBM - 36 mos on-site warranty
Single 2.8 Ghz Xeon Processor						
Dual Processor capable						
1 GB PC2100 RAM						
4 - 36.4 GB U320 10K RPM SCSI HS HDD (RAID-5 108 GB usable disk space)						
Hot Pluggable Drives						
CD-ROM Drive						
10/100/1000 NIC						
ServeRAID 6i SCSI Controller						
40/80 GB DLT tape drive w/8 cartridges						
Redundant Hot-swap Power Supply						
15" Black IBM Monitor						
3 year NBD onsite warranty						
APC SmartUPS 1000 Battery Backup	1	729				APC - 24 month warranty
System Software						
Windows 2000 Server w/5 CAL	1	1,000				
Additional NT/2000 Client Licenses (5 pack)	2	376				
SQL SERVER LICENSING						
Microsoft SQL Server 2000 (required for per seat license purchase)	1	685				
(1-25 users) Microsoft SQL Per Seat license (ea)	11	1,650				
Imaging Scanners						
Fujitsu FI-4340C Color Flatbed Scanner	2	7,220				Fujitsu
40 page per minute, 400 DPI, Duplex Ready						
100 sheet Automatic Document Feeder						
Maximum Document Size 8.5" x 14" (legal)						
Adaptec 2940 Ultra SCSI Card	2	183				
Misc. Hardware and Network Equip.						
Installation and Configuration of System (# of Hours)	20		2,000	658		
Total		19,193	2,000	658		

Please Note: This hardware configuration includes Servers and PC's available at the time of this proposal. Due to the increased rate of obsolescence, INCODE reserves the right to substitute PC's and/or components of equal or greater value based on availability at the time of the order.
INCODE reserves the right to charge a 25% restocking fee on cash drawers.

Third Party Products and Services

Description	Quantity	Purchase Price	Estimated On Site Hours	Estimated On-Site Fees	Estimated Travel Expenses	Annual Maintenance	Warranty Provider
AcuCorp Run Time (Windows) # users	11	810				N/A	2,000
AcuCorp AcuServer Distributed Data Server Software - Limited (Less than 25 use	1	1,000				200	INCODE
<i>LaserFiche Server Breakdown</i>							
<i>LaserFiche United (Utilizes Microsoft SQL)</i>							
LF Standard Server	1	6,600					INCODE
LF Standard Server LSAP	1	1,650				1,650	
<i>Treasurers Office</i>							
LF Full User	1	550					
LF Full User LSAP	1	140				140	
LF Retrieval User	3	660					
LF Retrieval User LSAP	3	150				150	
<i>Auditors Office</i>							
LF Full User	1	550				280	
LF Full User LSAP	1	140				150	
LF Retrieval User	5	1,100					
LF Retrieval User LSAP	5	250					
<i>LaserFiche Plug Ins, Utilities & Tools</i>							
ScanConnect (Required)	2	165					
(Support for all ISIS Group 1, 2 and 3 Scanner Drivers)							
<i>Plug - Ins</i>							
LF Snapshot (per user)	2	200					
LF Snapshot LSAP (per user)	2	50				50	
LF MAPI (per user)	10	800					
LF MAPI LSAP (per user)	10	200				200	
<i>LaserFiche Installation and Training</i>							
			20	2,400	658		
Total		15,015	20	2,400	658	2,820	2,000